Role: Manager -Technology	Reporting to: Chief Academic Officer
	Location: Pune/ Mumbai Travel involved

Summary:

The Manager- Technology will be responsible for designing and implementing a technological solution that will increase effectiveness of ISLI's work. This will include building a system for data collection and analytics (to determine impact of ISLI's work) and creating an online content platform through which ISLI can expand its reach to school leaders. S/he will work with closely with the Curriculum and M&E Teams and will report directly to the Chief Academic Officer.

Online Content Development	Technology	Analytics

Job Responsibilities

Over the next 2 years, ISLI aims to build a technology platform that will build efficiency in our work, and increase our reach to stakeholders. We are looking for a Manager- Technology, who will lead this work. The role will involve, but is not limited to, the following:

- Study ISLI's requirements for online content and data collection and analytics
- Conduct user studies to understand ISLI's users, their technology usage patterns and requirements in order to build a robust platform that can be easily accessed and used
- Identify best technology platforms and solutions that will meet ISLI's requirements
- Liaise with ISLI's curriculum and M&E teams while building a strategy and execution plan for the technology rollout
- Build a robust platform that solves ISLI's content and data collection needs, test and refine the platform in an ongoing manner

The role will also require the candidate to:
- Apply instructional design theories, practice and methods to create online course modules and put them up on the various platforms
- Build and maintain ISLI's knowledge database and learning systems
- Ensure materials and workflow documents are up to date, useful and accessible
- Collaborate with the programme team and the curriculum team to identify and address gaps and new needs for training materials to support users
- Regular research to further ISLI's programme teams understanding of new and innovative education delivery platforms
- Manage execution of online/blended delivery of ISLI's curriculum in India.

Qualification and Experience

- Bachelor's or equivalent degree required
- Minimum 4 years of work experience with at least two years directly working in technology

- Experience in developing technology solutions and handling application and backend software would be an added advantage.
- Hands-on experience with Learning Management Systems
- Experience in designing and developing online training materials and creating clear instructional manuals

Additional skills

- Excellent oral and written communication skills
- Ability to deal with varied people and situations
- Strong presentation skills
- Ability to analyze, design, develop, implement, and evaluate processes and tools to enhance learning.
- Strong critical thinking and problem solving skills
- Excellent Microsoft Excel, Word and Powerpoint skills
- Comfortable with Google apps for business -Gmail, Google Drive, Google Calendar etc

Contact

- Interested candidates may email their resume and cover letter to hr@indiaschoolleaders.org with subject line – "Application for Manager- Technology"